

MUSIC

Mrs Rosanna Camenzuli is the leader of our Music Group and the Organist to be used for weddings in our parish. No other musicians. Rosanna can arrange a soloist if so desired.

Only sacred music may be played/sung before, during and after the ceremony. All couples must submit a list of chosen music to the Parish Priest for his approval. Portable keyboards and recorded music (tapes or CD's) are not permitted.

Contact Rosanna on 0425 751 230.

Fees for Music to be discussed with Rosanna.

Payments should be made directly to organist and soloist.

PHOTOGRAPHY

One professional photographer may take formal photographs in the Church. He/she must agree to follow standard Church practice to be discreet and not enter the sanctuary area during the ceremony. Photographs may only be taken from the front pillar Lectern side during the ceremony and photographer should not move around excessively. Artificial lighting is not permitted in the Church.

The same rules apply to having one professional video camera operator.

DOCUMENTATION REQUIRED

It is recommended that the following documentation be taken to the first meeting with the Celebrant performing your marriage ceremony:

1. Birth Certificate (or extract of)
2. Baptism Certificate
3. Confirmation Certificate
4. Letter of Freedom/Permission to Marry outside of your Parish (*this only applies to those who reside outside the Parish zones of Kealba, Keilor Downs & Taylors Lakes*)
5. If one or more of the couple have been previously married, then all Divorce and Annulment documentation must be provided at this meeting.
6. Current Drivers Licence.

MEETINGS WITH CELEBRANT

The recommended time to make an appointment to meet with the Celebrant celebrating your wedding is Six months prior to the wedding date.

However, if either of the marriage couple has been divorced and an annulment has not been granted, it is suggested that you make your first appointment at least one year prior to the wedding date.

Similarly, if either of the marriage couple has not received any or all of their Sacraments, it is recommended that you make an appointment to meet with your Celebrant at least six months prior to the wedding date.

**Marriages
At
St Mary MacKillop
Church**

**St Mary of the
Assumption
Parish
Keilor Downs/Kealba**



**152 Odessa Avenue
Keilor Downs Vic 3038**

We welcome your enquiry about
celebrating your marriage in
St Mary MacKillop Church.

BOOKINGS

We cannot guarantee and confirm any wedding bookings more than twelve months ahead of your proposed date. In order to confirm your wedding at St Mary MacKillop Church, please fill in the enclosed application form and forward it along with a deposit of

- made payable to:
St Mary's of the Assumption

(Dishonoured cheques – all fees to be paid by account holder.)

By mail to:

Parish Office
St Mary of the Assumption Parish
152 Odessa Avenue
Keilor Downs Vic 3038

Or, in person during office hours to:

152 Odessa Avenue
Keilor Downs

If we do not receive the form and deposit within 14 days of the date of our letter, your booking will be cancelled.

CANCELLATION

If for any reason you wish to cancel your booking, you must do so in writing as soon as possible.

DATE AND TIME

The Church is available for weddings only on Saturday. ***Sunday weddings are not available***. Weddings are celebrated at 12.30p.m. and 2.30p.m. only. A **one and a half hour maximum** is allowed for a wedding. Late arrival of bridal party may result in a shortened ceremony.

CONFETTI etc

Confetti, rice, rose petals, balloons or similar materials are prohibited both in the Church and the property environs.

FLOWERS

Flowers are arranged by the Church – placement and colours are in accordance with the liturgical season. **Pew bows and similar decorations are not permitted.**

VISITING CELEBRANTS

Any Catholic priest or deacon registered as a Marriage Celebrant in Australia may officiate. You should include his name and address on your application form so that we may contact him. Your marriage celebrant will be responsible for the following:

Marriage Papers/Documents

In Australia, a priest/celebrant acts on behalf of both the Commonwealth and the Church. He will explain what certificates you need to produce and will complete all documentation for you. It is important to see him early as "*The Notice of Intended Marriage*" must be completed not more than eighteen months and not less than one month before the marriage.

Marriage Preparation

It is strongly recommended that a couple attend a pre-marriage education program. These programs open up for discussion and consideration many issues, which contribute to a happy and successful marriage. There are several programs available. Your celebrant will guide you in your choice.

Wedding Booklet (Order of Service)

He will guide you in the selection of prayers and scripture. Since a Wedding (Ceremony or Nuptial Mass) is the liturgy of the Church, the booklet must be in accord with "The Rite of Marriage approved for use in Australia".

Before printing your wedding booklet,
you must submit a copy to the
Celebrant for approval